



# Saint John the Evangelist School

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Dear Parents,

My hope is that you have had a relaxing and enjoyable summer. The first newsletter of our school year contains information you will need to begin the school year and information about our September events. We have new school hours this year. School hours are 9 a.m. to 3:15 p.m. Students may arrive to the building at 8:40 a.m. If you need Eagle Club services before or after school, please complete the form attached. If you have any questions about the new school hours, please give me a call at 651-288-3220.

Again this year, the grandparents/grandfriends reception after Mass on Wednesday, September 28<sup>th</sup>, will include the children and will take place in the gym. The next newsletter will be published October 1, 2011.

In May I received information about Ashland Productions from parents of Saint John's students who have been working with Ashland Productions over the past several years. Ashland Productions is a non-profit arts organization dedicated to providing high quality, family friendly theatre productions and arts education opportunities for art enthusiasts of all ages. Since 1997, Ashland has been creating the forum for children and adults to grow in their appreciation of the performing arts by providing hands-on learning opportunities to develop and encourage skills essential to not only the production of quality live theatre but also skills that will be with them for life. I met with the representative of Ashland, Rob Sutherland, who shared with me the wonderful opportunities that are available for our children.

Recently, Ashland launched an education based theatre program called Ashland Collaborative Theatre (ACT!). This program offers schools a theatre arts program in-house. Ashland's artistic staff will work with our students each week at school learning the songs, dances and lines for a full youth production. Learning the show is only part of the fun. Students will also learn performance fundamentals and team work with interactive theatre improvisational games. So this coming year we are thrilled to announce that we will embark on a new venture and team up with ACT! and present a full youth production, *Hansel and Gretel* in the spring. Saint John's is very excited to offer this optional program to our students.

Here is how it will work. This program is being offered to students in 2<sup>nd</sup> through 8<sup>th</sup> grades. These students will make up our cast of actresses/actors in the production of *Hansel and Gretel*. The cost is \$100 per student. Rehearsals will begin in mid-December on Tuesday and Thursday mornings from 8-9 a.m. in the gym. Practices will run through March 8<sup>th</sup> at the school. After we return from Spring Break on March 19<sup>th</sup>, the cast will begin their Tech Week rehearsals at the Maplewood Community Center in the Maplewood Performing Arts theatre. This is where they will see all their hard work come together on stage. The final week before performances is called "Tech Week" and rehearsals could be Monday, Tuesday and Wednesday from 4-6 p.m. to be ready for our first performance on Thursday of that week. The cast will top off their experience by showcasing their hard work with performances for our school, family, friends and community at the Maplewood Performing Arts theatre on Thursday, March 22<sup>nd</sup> at 7:00 p.m., Saturday, March 24<sup>th</sup> at 7:00 p.m. and Sunday, March 25<sup>th</sup> at 2:00 p.m.

The shared venue will help us contain costs as it allows our children to experience being on a real stage, with a professional set, costumes, lighting, and sound. I believe the skills that are developed, the friendships that are built among students of all ages, and the experience of a live theatre production will create memories and skills that will last a lifetime.

Becky Castro will continue to share her wonderful skills and talents as she directs our Christmas Program. However, both of us believe that the opportunity to provide a second all-school theatre production would be fantastic for our students.

More information about ACT! and how you can register your child will be coming to you beginning at our Open House in August. We will be sending you registration forms and payment forms when school begins.

Our September Parent Night, Wednesday September 14<sup>th</sup> from 6:30-8:30, will feature Paul Bernabie and Top 20 Training. As you know, last year we began training students, teachers, staff and families around the topics of guiding our children through life's challenges. The life journey of our children will inevitably present them with challenges along the way. This session will provide parents with insights and practical strategies for helping children:

Live Above the Line: to be aware of and manage their thinking in order to make choices that result in more successful and positive experiences.

Learn from mistakes and move outside their comfort zone.

Practice Instant Replays and deal with conflict more effectively.

Value confusion as a natural and necessary part of learning.

Please join us in the gathering space for an excellent information meeting that will help both you and your child view the challenges of growing up in a fresh new way.

As you may already be aware, one of our school parents, Jeff Paar, was involved in an ATV accident prior to the start of Centerville's Fete Des Lacs parade on July 30<sup>th</sup>. Jeff Paar has volunteered serving as the co-chair of the parade for the past two years. A group of Centerville residents have formed a support group focused on helping the Paar family throughout Jeff's long recovery. At this time we are asking friends, school families and residents of Centerville to help out in any of the following ways:

- View Jeff's [CaringBridge](#) account and leave encouraging words of support.

- Volunteer time and help the family with household chores, preparing warm meals and/or other household related errands.

- Help by providing financial support to:

  - o The Jeffrey S. Paar Benefit Fund

  - c/o Central Bank

  - 7111 21st Avenue N

  - Centerville, MN 55038

  - Additional information can be found online at [www.jeffpaar.com](http://www.jeffpaar.com) or sending an email to [jeff.paar.benefit@gmail.com](mailto:jeff.paar.benefit@gmail.com)

Finally, a reminder that anyone over 18 years of age who would like to volunteer with our students must comply with the Archdiocesan mandate which include the completion of the following requirements:

**background check, signed Code of Conduct form, and Virtus training.**

Many of you have completed some or all of these requirements and you are able to volunteer as usual. But for those of you who have not completed all the requirements or are new to our school, we will follow up in the next few weeks with training dates and locations that you can choose from so as to complete the requirements. If you would like a packet to begin the process, please stop by or call the school office at 651-484-3038. Thanks so much for your continued commitment to volunteering with our students. Your impact on their lives is invaluable.

We look forward to seeing you at the Open House on Wednesday, August 31<sup>st</sup>.

God Bless,

Mary Kay Rowan  
Principal



**Welcome Back  
Open House  
Wednesday, August 31, 2011  
Home & School Meeting & Ice Cream Social**



**Mission Statement**

Saint John's School provides students with a strong Catholic foundation and an excellent academic program with the support and involvement of the family.

**6:00 - 7:00 ~ Open House- All are Welcome**

**6:00 - 6:15 ~ All new families and mentors meet in the Muscle Room.**

The open house will give you an opportunity to meet faculty, pick up a school sweatshirt/fleecewear order form and take care of other business before school begins. The Home and School Association will also be selling Saint John's athletic wear and used uniforms on a cash and carry basis.

**6:15-7:00 ~ Parent/Student Sixth Grade and New Middle School Student Meeting, Gathering Space.**

The Middle School Information Document will be distributed to each family. Middle school teachers will share information specific to our middle school program.

**6:15-7:00 ~ Kindergarten Parent Meeting, Room 229**

**7:00-7:30 ~ Home & School Meeting ~ Gym**

The Home and School meeting will be held in conjunction with an ice cream social and the open house.

**Used Uniform Sale**

**Please bring gently used uniforms to the school office by Wednesday, August 24th.**

During the open house the Home and School will be selling used uniforms. All uniforms donated will become the property of Saint John's. Funds generated from the sale of the uniforms will go to the Home and School Association. The cost of the items are as follows:

~ All plaid items-skirts jumpers and pants : \$5.00 ~Sweatshirts: \$4.00 ~ Shirts: \$3.00

**Uniform Sweatshirts and Fleecewear**

Saint John's families can purchase the traditional blue school sweatshirts and fleecewear directly from Donald's Apparel by calling (651)776-2723 or through their website at [Donalds@donaldsuniform.com](mailto:Donalds@donaldsuniform.com). Parents have the choice of having the sweatshirt or fleecewear sent to Donald's or mailed directly to your home .

**The 2011-2012 Home and School Officers**

President ~ Bridget G.

Vice President ~ Maureen C.

Secretary ~ Julie M.

**As we begin the 2011-2012 school year,  
the faculty and staff members of  
Saint John's School welcome you.**

If you have any questions or concerns about your child, please contact your child's teacher as soon as possible at the Saint John's web site under "contact us " for teacher contact information or by calling the office at (651) 484-3038. Your call will then be connected to the individual teacher you request. Direct phone numbers and emails are listed each year in the school directory.



## Mark you Calendar

### Grandparents and Grandfriends Mass

Wednesday, September 28th.

Our special 9:10AM Mass will honor our grandparents and grandfriends. Please come to the office area before Mass, and we will have our student council members guide you to the classrooms to pick up the children so they can sit with you. There will be a reception in the gym with your grandchildren/grandfriends after Mass.

### Parent Back to School Night

Grades Preschool - 8

Wednesday, September 14th ~ 6:30 - 8:30 p.m.

Top 20 Training

### Summer Reading Program

Students don't forget to bring you "Summer Reading Lists" to your first library time, and you'll receive a "No Uniform Pass" for your vacation time reading! I look forward to seeing you! Look for additional summer reading forms on the Saint John's web site [sjolc.org](http://sjolc.org).

Mrs. Truhler

### Lawn Care Treatments

This spring and summer the following treatments will be conducted on the parish and school property:

1. fertilizer (man-made, non-organic)
2. pre-emergent crabgrass prevention
3. broadleaf weed control

We make every effort to apply these treatments on Saturdays so as not to affect our student schedule.

### Saint John's Marathon

Saint John's Marathon for Nonpublic Education will be held on Friday, September 30 beginning at 1:15 p.m. The route includes a walk to Spooner Park. Parents are invited to meet your child(ren) here at school and join our walk or help giving out treats to our students at the park. Our goal this year is \$30,000 which we use for our students' curriculum throughout the year. This averages to around \$130 per student. Please help us reach our goal. For more information please visit the school website at [sjolc.org](http://sjolc.org). We are also in need of healthy snacks and volunteers to help with this great fundraiser. Please call Pam S. at 651-490-1929, Bridget G. 651-653-8911.

### Box Tops For Education

Important Information ~ Did you know:

Since enrolling in the Box Tops for Education Program in 2002, Saint John's School has earned \$15,071.00!

Last year's earnings were \$1,427.00. This year our goal is \$1,713.00.

\*\*\*If each student brings in just 6 box tops a month, we can reach our goal!

Ways to increase our earnings!

- Log onto [www.boxtops4education.com](http://www.boxtops4education.com) and become a member.
- Sign up to receive email newsletters containing updates on our school's progress, recipes, and coupons for Box Top products.
- Learn how to earn Box Tops while shopping on line through the Marketplace.

Reminder: Please clip Box Tops with a scissors and check the expiration date before sending them to school.

Thanks for your dedication to Saint John's School!

Amy Burgoyne ~ Box Top Coordinator

## Medication Policy

Saint John's School follows the medication policy of the Roseville Schools. A copy of the policy and the authorization form for giving medication in school is included in this newsletter. All medications (including over-the-counter medications) MUST be kept in the school office. If your child needs (may need) medication at school and you have not yet turned in a 2011-2012 authorization form, please see attached form.

While it is important that the school office have current health and emergency information on file for each student, it is essential that you inform the school nurse if your child has any of the following health condition.

- |                   |                   |
|-------------------|-------------------|
| Asthma            | Bee sting allergy |
| Cardiac condition | Diabetes          |
| Seizures          | Food allergies    |

Please feel free to contact the school nurse if your child is diagnosed with any of these conditions.

Thank you

## Additional Ways to Help Saint John's School Raise Funds

### Target Credit Card.

- Target's Take Charge of Education program provides Saint John's School up to 1% of the money purchased with his card. Target distributes funds twice a year. To enroll and identify Saint John's School, please use our school ID number (9132). If you have any questions, please contact Target directly or call the school at 651/484-3038.

### GoodSearch

- Search the web using **GoodSearch**, powered by Yahoo. Make it your homepage or add it to your bookmarks for easy use. Each time you use **GoodSearch** and designate St. John the Evangelist School (Little Canada, MN) as your charity of choice, **GoodSearch** will donate a portion of the advertising revenue earned from the search to St. John the Evangelist School. Simply go to [www.goodsearch.com](http://www.goodsearch.com) and specify St. John the Evangelist School (Little Canada, MN) as your designated charity, then click verify.

## Transportation, Bus Routes

The Roseville school district will again charge for the transportation of middle school students who live within 2 miles of school. Families affected should receive this notification directly from the district. If you have any questions regarding your particular situation, please call Jim Monroe at 651/653-1638. Roseville district residents will receive bus routes through the mail from the Roseville Transportation Department.

Vadnais Heights residents in the White Bear School District will receive bus route information from the White Bear Transportation Department in late August.

As far as we know, the White Bear School District will transport students to Saint John's in the morning free of charge again this year.

If there is a significant change, you will receive information directly through the district. Families new to Saint John's that need bussing, please call the appropriate transportation department. Thank you!

Roseville Transportation 651/635-1638 ~ White Bear Transportation 651/407-7538.

## School Hours

The 2011-2012 school hours are: 9:00AM – 3:15PM

### Student Supervision Before School

We provide Eagle Club services daily from 6:30 AM—6:00 PM.

Middle school students who need to be dropped off before 8:40 AM can utilize our Eagle Club service. At 8:40 AM students will go to their classrooms.

### Student Supervision After School

**Students must be picked up at the 3:15PM dismissal.** Please enroll your child (grades k-8) in Eagle Club if you are unable to pick your child up at 3:15.

These requirements are for the safety and security of our children. For your convenience, a 2011-2012 Eagle Club registration form is included as an attachment to this email. This form can also be found on the school website at: [sjolc.org](http://sjolc.org)

# Saint John's School

## DISPENSATION OF MEDICATION FORM

This procedure was developed to comply with School Board Policy JHCD, Dispensation of Medication, and state mandates. It is designed to protect students, parents/guardians and school personnel.

For the protections of students:

all medications will be stored in the school health office in elementary and middle schools:

if a child participates in early childhood or school age childcare, medications dispensed during those times will be stored in a secure location in the program area;

in high school, students are encouraged to store medications in the school health office;

the licensed school nurse, at her discretion, may require a physician's order for over-the-counter medications, such as aspirin, antihistamine, cough medicine;

a new medication permission form is required each school year.

Procedure

Medication prescribed for more than (2) weeks and which must be taken at school must have this permission form signed by a physician or dentist and the parent/guardian.

Medication prescribed for less than two (2) weeks requires written permission from the parent/guardian only.

To be administered by school personnel, over-the-counter medication should have this permission form signed by the parent/guardian.

All medications should be in original containers labeled with the following:

Student's name

Medication name

Strength of medication

Time of day to take medication

Doctor's name

## AUTHORIZATION FOR GIVING MEDICATION AT SCHOOL

Student Name \_\_\_\_\_ Birth Date \_\_\_\_\_ Grade \_\_\_\_\_

Reason for giving medication \_\_\_\_\_

Name of Drug \_\_\_\_\_ Dosage \_\_\_\_\_ Time of Day \_\_\_\_\_ Discontinuation Date \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Doctor or Dentist

Phone Number

I hereby authorize school personnel to give the above medication.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
Home Phone

**SAINT JOHN THE EVANGELIST SCHOOL**  
**Administrative Questions: call Mary Tyler 651-288-3223**  
**EAGLE CLUB REGISTRATION FORM**  
**SCHOOL YEAR 2011-2012**



Child's name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home phone \_\_\_\_\_ DOB \_\_\_\_\_ Grade in fall \_\_\_\_\_

Mother's name \_\_\_\_\_ Work phone \_\_\_\_\_

Cell phone \_\_\_\_\_ Email address \_\_\_\_\_

Father's name \_\_\_\_\_ Work phone \_\_\_\_\_

Cell phone \_\_\_\_\_ Email address \_\_\_\_\_

Person(s) responsible for payment \_\_\_\_\_

Please list anyone who **DOES HAVE** permission to drop off/pick up your child (ren) \_\_\_\_\_

\_\_\_\_\_

Please list anyone who **DOES NOT** have permission to drop off/pick up your child (ren) \_\_\_\_\_

\_\_\_\_\_

Please initial #1, #2, or #3 as it applies to you:

1. My child is currently enrolled in the Eagle Club program. \_\_\_\_\_
  2. My child has been in the Eagle Club program in the past but is not currently enrolled. I have paid my non-refundable \$25.00 returning fee (per family). \_\_\_\_\_
- My child has never been in the Eagle Club program before. I have paid my nonrefundable \$50.00 registration fee (per family). \_\_\_\_\_

Register for your blocks here: **\*\*ONLY NEED 8:00 – 8:40 AM \*\* \$5 per day: M T W TH F**  
 The fee for the Eagle Club is \$9.00 a block per child. The fee for drop off care is \$11.00 a block per child.

**\*\*Circle all blocks you need care for your child**

<b>BLOCK 1</b>	<b>6:30AM-9:00AM</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>TH</b>	<b>F</b>
<b>BLOCK 3</b>	<b>11:30AM-school end</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>TH</b>	<b>F</b>
<b>BLOCK 4</b>	<b>School end- 6:00PM</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>TH</b>	<b>F</b>

Start date \_\_\_\_\_ My monthly tuition is \$ \_\_\_\_\_ (4 week month)

**ONCE THIS FORM IS SIGNED AND TURNED IN, YOU ARE RESPONSIBLE FOR PAYMENT OF ALL BLOCKS REGISTERED FOR, REGARDLESS OF ATTENDANCE, HOLIDAYS, OR SCHOOL CLOSINGS. YOUR TUITION IS NOT EXEMPT FROM THESE DAYS.**

Children are expected to listen and follow the rules while at Eagle Club. If a discipline problem arises, the parents will be contacted. Together, we will find a solution. You may be called to remove your child if his/her behavior prevents the staff from being able to properly care for the children. If the problem continues, other arrangements for the care of the child will have to be made, for the safety and well being of all.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_  
 (On the reverse side please also sign that you have read & will abide by the information document)