



Saint John's School of Little Canada

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2012-2013 Preschool Tuition Schedule and Agreement

School Mission

Saint John's School provides students with a strong Catholic foundation and an excellent academic program, with the support and involvement of the family.

Philosophy

In light of the mission, the Preschool provides a quality Christian environment that promotes physical, social, emotional, intellectual and spiritual development for children ages three to five years.

The Preschool tuition schedule for the 2012-2013 school year is as follows:

- ❖ **A \$ 75.00 (per child) registration fee is due at the time of registration. This fee is in addition to the tuition, and it is NON-refundable.**

(Please print)

Your name: _____

Address: _____

Phone number: _____

Preschool:

Name(s) of child(ren): _____

Tuition	(M-W-F Program: \$1,575.00 per child (\$175 per month):	\$ _____
	(T-TH Program: \$1,215.00 per child (\$135 per month):	_____
	Total Tuition:	\$ _____

Payment Options

Please check the tuition payment option that you will use during the **2012-2013** school year:

- ____ 1. I will pay my child(ren)'s tuition in full **by August 15, 2012**, with cash, a personal check or credit card.
- ____ 2. I will make monthly payments using an automatic withdrawal from my checking or savings account. **Completion of the attached form and a cancelled (when applicable) check need to accompany this choice.**

Tuition Policy

1. For monthly payments, tuition will be collected through an automatic withdrawal from your checking or savings account.
2. **For any payment plan that is not in place by August 15, there will be a \$100 handling fee.**
3. **Payments that are returned via an automatic withdrawal will be charged a \$20 fee, while returned checks will be charged a \$20 fee.** This additional fee will become the added responsibility of the family.
4. Tuition balances must be current in order to register for the next school year and/or to have student records transferred, unless a written payment plan (*to be caught up by the end of the current school year*) is developed. This will involve participation in the automatic withdrawal system through your bank, or payment by VISA/MasterCard. Past due tuition from previous years will be carried forward on the current school year's tuition statement with pre-existing arrangements per pastoral intervention using an automatic withdrawal program.
5. If any tuition is outstanding at the end of the current school year and there is no written payment plan, after pastoral intervention and an attempt at automatic withdrawal, the unpaid balance will be turned over to a collection agency.
6. If any tuition is still outstanding at the start of the next school year and there is no written payment plan, after pastoral intervention and an attempt at automatic withdrawal, students will not be allowed to start school unless a payment plan is agreed to and followed.

AGREEMENT

In consideration for educational services provided to my child(ren) by Saint John's School of Little Canada, I agree to pay the total tuition listed above in accordance with the designated payment plan. I understand that I have a moral and legal obligation to fulfill my responsibilities under this agreement. I also understand that failure to comply with this agreement will have certain consequences as outlined in the Tuition Policy, which include: inability to register my child(ren) for the next school year, collection action, withholding of school records/report cards and ineligibility for further school attendance.

I (we) have read the Tuition Policy stated above and understand/accept the terms of this Preschool Tuition Schedule and Agreement:

Parent/Guardian signature

Date

Parent/Guardian signature

Date

Parent(s) responsible for tuition:

_____ **Print name please**

_____ **Date**